FFSP ACCREDITATION

IN-BRIEF

Installation/Base Name

Date

Team Members

XXX (Team Leader)

Title

XXX

Title

Accreditation Review Objectives

- Assess compliance with FFSP Accreditation Standards and develop a report highlighting any findings requiring corrective action.

- Achieve Accreditation Decision for (Name of Installation/Base).

- Meets SECNAV requirements that each FFSP be evaluated every 3 years.

Background

- PERS-6 tasked Working Group in Nov 01 to develop standards based on legal and regulatory requirements and to recommend objective review process.

- Standards finalized January 2003 - extensive input from field and Five pilot accreditation test sites.

- Handbook addresses process, method of review, and compliance criteria - useful as self-study.

- Aug 03 version currently on the web - will be updated as needed.

29 Program Standards

- Standards based on legal and regulatory requirements
  - "Expanded" upon FFSP management responsibilities

- Standards grouped by:
  - Deployment Readiness
  - Crisis Response
  - Career Supprot/Retention
  - Program Management

29 Program Standards (con't)

- Includes FFSC and FAP - 1st time for FAP review

- Compliance determined by:
  - Review of written documents
  - Records review (clinical and FAP)
  - Interviews with FFSP and other command personnel
  - Focus groups, senior leadership, ombudsmen, and chaplains

On-Site Accreditation Process

- Checks and balances help ensure objective review
- On-site review per established agenda
- Daily de-briefs with FFSP Director
- Opportunity to correct deficiencies before team leaves
- Written summary of observation and actions required to correct deficiencies provided at out-brief (no numeric score or grade)
  - Staff has opportunity to provide additional info and to comment or explain each non-validated criterion
- Team submits recommendations to Program Manager for "preliminary" accreditation report
- Command evaluates team, team leader, PERS-66 Program Support

Accreditation Decision Process

- Program Manager (PERS-66) sends official report via Chain of Command within 30 days of visit
- Site responds immediately with POA&M to PERS-660
- Command has 90 days to submit documentation that corrective action to meet the standards has been taken or to reclama a finding
- Program Manager makes accreditation decision
  - If approved, certificate is valid for 3 yrs
  - If not initially approved, specific reasons and action required will be provided
- If not initially approved, programs may appeal within 30 days

Thank You!

Out-Brief tentatively scheduled for:

Date

Time